

DUTCH SPEAKING CASH COLLECTOR FOR A GLOBAL COMPANY

Bulwork® is the first IT/ITES recruitment agency in Bulgaria. The company has established a reputation for delivering high quality services to both candidates and clients. One of our customers - an international company, which has established FAO back office in Sofia, is now looking for:

DUTCH SPEAKING CASH COLLECTOR FOR A GLOBAL COMPANY

Your main responsibilities will be:

- Actively monitor and collect outstanding balances based on aging reports by contacting each account by telephone/ letter
- Action accounts receivable requests
- Interface with various internal departments to resolve issues with regard to outstanding balances
- Report on a weekly base to senior staff
- Responsibility for own portfolio of buyers in a specific country and business segment
- Liaise with colleagues from the Finance department, as well as with colleagues from various internal departments (Sales, Customer Care and Technical Support) and external customers

Requirements for the position:

- Very good verbal and writing skills in DUTCH language
- Good command of English language
- Excellent communication and problem solving skills
- Good computer skills – MS Office (Excel)
- Ability to organize and prioritize workload and work under pressure in a rapidly changing environment
- Preferable is University Degree in Finance, Accounting, Economics
- Experience on similar position will be an advantage

The Company will offer you:

- Very good process training
- Excellent salary + additional benefits (lunch vouchers, health & life insurances, covered travel expenses, etc.)
- Relocation package for the hired candidates from abroad or from other cities in the country who will come to work in the company in Sofia
- Opportunity to work in a highly motivated and young team of professionals.
- No night shifts! Free weekends!
- Multinational working environment

Please, send your application in English (CV) via e-mail DIRECTLY TO:

miglana.angelova@bulwork.com

Confidentiality of all applications is assured! Only short-listed candidates will be contacted!
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